

Continental Imaging & Technology is a Newington, CT based leader in Document Management and Business Process Automation. The company is seeking an experienced Technical Specialist to join our professional team to help the Company to meet its strategic growth plans as well as current and future business objectives.

SUMMARY:

The Company is looking for a talented, high level, and accomplished Technical Specialist who can lead and advise the company's management team on technical requirements and delivery of projects. He/she will be responsible for the development and implementation of business process improvements for our clients within a variety of industries utilizing Workflow and Business Management Software tools.

Scope & Responsibilities:

- Hands-on implementation for the flawless execution of client projects
- Ensure all projects are delivered on-time, within scope and within budget
- Participate in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility
- Report and escalate to management as needed
- Successfully manage the relationship with the client and all stakeholders
- Assist sales with preparation and delivering product demonstrations

Requirements/Qualifications

- A good understanding of business practices and organizational structure
- Prior work experience in technology implementation
- Excellent client-facing and internal communication skills
- Excellent written and verbal communication skills
- Solid organizational skills including attention to detail and multi-tasking

Software Knowledge

- Document Management/Enterprise Content Management Software/BPM Software
- Workflow & Business Process Automation experience a plus
- Basic understanding of software development and web technologies

- Basic understanding of SQL
- Working knowledge of current Windows Server & Workstation Platforms
- Experience with JavaScript, CSS, Regular Expression, etc. a plus
- Strong working knowledge of Microsoft Office

NOTE: Experience with Laserfiche ECM Software Suite (AVANTE, RIO) a strong plus